

**Southend Education Board (EB), Resources Sub Group (RSG) (ITEM 7C)**

**1<sup>st</sup> December 2020, 4.15-5.10, (held virtually on-line through MS teams)**

**DRAFT Minutes of the meeting**

<b>Membership of the sub group for Resources</b>	<b>(nominations received) representation</b>
3 nominations from the Education Board (Headteacher/governor)	Robin Bevan (secondary) CHAIR Jane Ladner (secondary, governor) Stuart Reynolds (secondary)
4 other members nominated from the four associations	Nick Booth (primary) Vicky Wright (early years) Jackie Mullan (special) Anthony McGarel (post 16)
1 school business manager nominated from the RSG	Simon Oxenham (SHSB)
Council Officer representation as required for the papers	Paul Grout (Senior Finance Business Partner) cc. Brin Martin (Director of Education) Gary Bloom (Head of SEND) Elaine Hammans (Head of Early Years)

<b>Time</b>	<b>Agenda item</b>	<b>Decision? Action</b>
4.15	Membership Apologies  And council officer representation as required for papers  Officers present:  Paul Grout Brin Martin Gary Bloom	Nick Booth was not present at the meeting. No apologies (RSG do recognise non-attendance would be inevitable given current circumstances with the pandemic, Robin will write to Nick to check in on him.)  Stuart Reynolds – apologies received (following the meeting).
	Membership Vacancies	No vacancies
4.20	Minutes of the last meeting 05.10.20	No amendments. Minutes agreed and now Final.
4.25	DSG 202122 budget planning and 202021 Forecast Outturn  (Paper and appendices supplied ahead	<b>Paper actions agreed:</b>  To change the order of the recommendations so the central block recommendation current 2.4) goes first,

	<p>of the meeting)</p> <p>Officer Lead: Paul Grout</p>	<p>then followed by remaining School block decision current 2.1), followed by subsequent decisions.</p> <p><b>Public Duties Fund.</b> Discussion was instigated by Brin on the administrative side of the fund considering continual low take up from Academies. Brin agreed Amanda Champ would be asked to prepare a short paper back to the RSG on the matter. The timing of that paper to be confirmed.</p> <p><b>Early Years funding 2020/21.</b> Discussion was instigated by Paul on Early Years requirement to seek to stretch further Covid funding support to providers in the Spring term 21. This will be within consideration of the DSG previous funding amount agreed. It was agreed Elaine Hammans should present a 'part 2 paper' to the Education Board for December, and that paper needs to be circulated in advance to both the Chair and Vice Chair of the Education Board.</p> <p><b>Early Years funding 2021/22.</b> Discussion was instigated by Paul, on the ideal requirement to be able to set Early Years funding rates for 2021/22 at the January 21 Education Board, which is dependent upon the outstanding DfE funding announcements. The RSG agreed a principled decision could be made to the Education Board on the basis the funding increase is no more than a set %, otherwise a wider recommendation rightfully would be needed. Paul / Elaine to advise on the % and make recommendation in the December EB DSG paper.</p>
5.00	AOB	<p>Paul informed the group of the 4 funding expected Consultations due out from the DfE in the new year. 'Hard NFF', 'SEND review', 'Business rates', 'Small Schools'.</p> <p>It was agreed, the RSG group would likely be the best group to respond on</p>

	<p>FYI only:</p> <p>Date of next meetings and forward plan</p> <p>Future RSG meeting dates – MS Teams or Southend High School for boys 4:15 pm to 5.30/6.00 pm current planned papers ahead of Education Board (EB):</p> <p>March 2021 (Date <b>tbc</b> ahead of EB date 16<sup>th</sup> March 2021)</p> <p>June 2021 (Date <b>tbc</b> ahead of EB date 22<sup>nd</sup> June 2021)</p> <ul style="list-style-type: none"> <li>• DSG Final Outturn 2020/21</li> <li>• DSG High Need detailed budget allocations 2021/22</li> <li>• 2020/21 Year End School Balance tables</li> </ul> <p>Meeting close</p>	<p>those consultations, with considerations to the actual requirements of the consultations themselves. i.e. other sub-group feedback may be needed for example on the SEND review through the vulnerable learners sub group.</p> <p>Paul to consider that co-ordination when released with Robin and due to the timing of responses (tbc) it may not be possible to have a meeting discussion through RSG, but can be picked up virtually if required.</p>
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